

APPLICANT SCREENING NOTICE
SCREENING/CREDIT REPORTING AGENCY IS:

Rental Housing Association
T:206-283-0816 F:206-286-9461
2414 SW Andover St., Ste D207
Seattle, WA 98106

You are being charged for screening your application. Please fill out application fully.
Screening your application includes calling your former landlord, employers and financial institutions. By signing the application for tenancy, you have authorized these individuals and/or agencies to release information to us so that we can evaluate your application.
We use the above named agency to provide both credit and other information with regard to you and your application. If we deny you tenancy based on information provided by the above named agency, you have the right to contact the agency by telephone (listed above) to determine and/or dispute the accuracy of the information they have provided.
We are not required to release or disclose information provided to us by the agency, except as required under the Federal Fair Credit and Reporting Act. If you seek to review your credit reports or other such information, you should contact the AGENCY listed above directly.

If real estate brokers are involved in this transaction, then at the signing of this Agreement, Listing Broker represents Lessor; Listing Firm, Listing Firm's Designated Broker, Listing Broker's Branch Manager (if any), and Listing Broker's Managing Broker (if any) represent the same party that the Listing Broker represents and may have been paid a commission. If Tenant's Broker and Listing Broker are different persons affiliated with the same Firm, then both Lessor and Tenant confirm their consent to Designated Broker, Branch Manager (if any), and Managing Broker (if any) representing both parties as dual agents. If Tenant's Broker and Listing Broker are the same person representing both parties then both Lessor and Tenant confirm their consent to that person and his/her Designated Broker, Branch Manager (if any), and Managing Broker (if any) representing both parties as dual agents. All parties acknowledge receipt of the pamphlet entitled "The Law of Real Estate Agency."

Your signature below acknowledges that you have received a copy of this Notice.

Date: _____ Sign: _____

Print: _____

Return to:
Jay Whitebread 206-931-1988
jay@excelrci.com
Fax: 206-402-6902 (**Write Attention Jay**)
Excel Properties RCI
7850 E. Green Lake Dr. N.
Seattle, WA 98103

Make checks out to: Excel Properties RCI.
Payments by credit card will be charged a 3% Fee.
Jay Whitebread is a licensed real estate broker in the
State of Washington.

APPLICATION FOR TENANCY (SEATTLE)

AGENT / OWNER CONTACT INFORMATION (COMPLETED BY OWNER/AGENT):

Name: _____ Member #: _____
 Phone: _____ Fax: _____ Date: _____
 Email: _____
 Screening Package: Basic Package Premium Package Background Screening Package Other _____

APPLICANT INFORMATION

| | | | |
|------------------------|---------------|----------------------|---------|
| Applicant's Last Name | First Name | Middle | Phone # |
| Current Address | City | State | Zip |
| Social Security/ITIN # | Date of Birth | Government Issued ID | Email |

MANAGERS CHECKLIST: Visual Proof Of: Driver's License State ID SS Card Other _____

OCCUPANCY INFORMATION

List all persons in addition to yourself that will also be residents, including a date of birth for each. All persons 18 or older must complete a separate rental application and pay a screening fee.

1. _____ 3. _____
 2. _____ 4. _____

Are you, or any other occupant, a smoker? Yes No
 Do you have renter's insurance? Yes No If yes, proof of insurance is required.
 Do you have a waterbed or aquarium over 20 gallons? Yes No
 Will pets reside in the unit? Yes No If yes, how many? _____ Type(s) _____
 Breed(s) _____ Weight(s) _____

PERSONAL BACKGROUND HISTORY

Landlord is prohibited from requiring disclosure, asking about, rejecting an applicant, or taking an adverse action based on any arrest record, conviction record, criminal history, except for registry information as described in SMC 14.09.025.A.3, SMC 14.09.025.A.4, SMC 14.09.025.A.5, and subject to the exclusions and legal requirements in SMC 14.09.115.

Owner / Agent requires offender screening: Yes No

FINANCIAL INFORMATION

Current monthly expenses for financial obligations: Car _____ Loan _____
 Credit _____ Other _____
 Have you ever filed for bankruptcy? Yes No

PREVIOUS RESIDENCE HISTORY

| Current Address | City | State | Zip | Landlord's Name | Landlord Phone # | Dates of Occupancy | Rent Amount \$ |
|------------------|------|-------|-----|-----------------|------------------|--------------------|----------------|
| Previous Address | City | State | Zip | Landlord's Name | Landlord Phone # | Dates of Occupancy | Rent Amount \$ |
| Previous Address | City | State | Zip | Landlord's Name | Landlord Phone # | Dates of Occupancy | Rent Amount \$ |

PREVIOUS RESIDENCE HISTORY – CONT.

Have you given notice of termination of tenancy to your current landlord? Yes No

For what date are you seeking occupancy? _____

Have you ever been served an unlawful detainer or been evicted? Yes No

If yes, include month / yr & address: _____

Have you ever received a notice to pay rent or vacate and/or another unlawful detainer notice from a landlord? Yes No

If yes, describe circumstances: _____

INCOME HISTORY

| Applicant's Current Source of Income | Position | Monthly Income | Start Date | Supervisor / H.R. Name & Phone |
|--------------------------------------|----------------|------------------------------------|--------------------------------|--------------------------------|
| | | | | |
| Previous Source of Income | Position | Dates Employed | Supervisor / H.R. Name & Phone | |
| | | | | |
| Other Sources of Verifiable Income | Monthly Income | Other Sources of Verifiable Income | Monthly Income | |
| | | | | |

VEHICLE REGISTRATION

Written permission separate from this application must be obtained to park on premises.

| Vehicle Make | Model | Year | Color | Plate # / State |
|--------------|-------|------|-------|-----------------|
| | | | | |
| Vehicle Make | Model | Year | Color | Plate # / State |
| | | | | |

Description of any other vehicles (boat, trailer, RV, motorcycle, etc.) you would like to keep on the property.

| Vehicle Make | Model | Year | Color | Plate # / State |
|--------------|-------|------|-------|-----------------|
| | | | | |

EMERGENCY / PERSONAL CONTACTS

| Name | Relationship | Phone # |
|------|--------------|---------|
| | | |
| Name | Relationship | Phone # |
| | | |

ACKNOWLEDGMENT

In compliance with the Fair Credit Act and RCW 59.18.257 (2), this is to inform you that a credit investigation involving the statements made on this application for tenancy will be initiated. Any false, fraudulent or misleading information provided on the application may be grounds for denial of tenancy and/or forfeiture of rental or lease agreement. An incomplete application causes delay in processing and may result in denial of tenancy. If you are declined due to the consumer report, you may obtain a free copy of your credit report from the bureau it was obtained from within 60 days of denial. You also have the right to dispute the accuracy of the report and/or add a consumer statement to the report. This is NOT an agreement to rent and all applications must be approved. **Disputes:** If the screening of your application for tenancy included RHAWA's Full Credit Report and you wish to dispute any or all information on your credit report, contact Rental Housing Association to file the dispute on your behalf. Rental Housing Association of WA - Tenant Screening 2414 SW Andover St, Ste D207 Seattle, WA 98106 Phone: (800) 335-2990/tenantscreening@RHAWA.org

A non-refundable processing fee of \$50 is required per applicant for non-refundable tenant screening fees.

I certify to the best of my knowledge all statements are true. I authorize the agent/owner for initial tenancy and again upon any future lease modifications or renewals to verify the information provided on the application including, but not limited to, obtaining credit reports, character reports, civil and/or criminal records, verifying source of income and rental history. I understand that false, fraudulent or misleading information may be grounds for denial of tenancy and/or forfeiture of my rental or lease agreement.

By initialing, I acknowledge having been notified in writing, or by posting, of what types of information will be accessed to conduct the tenant screening and what criteria may result in denial of the application, as required by RCW 59.18.257 & SMC 14.08.050 (A)

Applicant Signature

Print Name

Date